

Westminster Presbytery
Executive Meeting
September 8, 2010

Present: Scott Turnbrook, Carol Cox, Jan Bihl, Julie LeBrun, Dave Anderson, Shannon Tennant, Doug Throop, Kim Horwood, Carole Finch

Regrets: Barb Tunnicliffe, Brian Burke, Bruce Cowburn

- 1 There was a check-in and Julie led the group in prayer.
- 2 Authority: The meeting of the Executive of Westminster Presbytery of the United Church of Canada was convened at the call of the chair, Scott Turnbrook, at Eagle Ridge United Church, Coquitlam, B.C., at 10 a.m.
- 3 Agenda: A few items were added and it was moved by Carole Finch, seconded by Carol Cox that the agenda be adopted as amended. **Carried.**
- 4 Minutes of June meeting: It was moved by Kim Horwood, seconded by Jan Bihl, that the minutes of the June 22 executive meeting be adopted. **Carried.**
- 5 Business arising from the Minutes:
 - 5.1 Korean United Church needs JNAC. This was referred to Pastoral Relations
 - 5.2 The matter of Conference's approval of Korean United Church's request to defer its loan repayments needs to be addressed.

Action: Carole will speak to Nellie about this.
- 6 Correspondence:
 - 6.1 The correspondence was reviewed with a few items highlighted for further discussion.
 - 6.2 A note was received from Marina Gilson asking if a treasurers' workshop in the Vancouver area would be of use. It was generally agreed that Conference will probably offer one next year. There is interest in a workshop on how treasurers' records become part of the statistical report and a handbook that outlines best practices.

Action: Dave will talk with Marina.
- 7 Divisional Business:
 - 7.1 *Treasurer's Report*: No financial statements were available. A strong need for this information was expressed and the types of financial information to be reported on at the next meeting were identified.

Action: Scott will ask for a full financial report.
 - 7.2 *Oversight* :
 - 7.2.1 Willingdon Heights United Church: The findings of the report were discussed and will be referred to Brian (congregational support) with the understanding that this will not all get resolved overnight, and asking him to let us (and presbytery) know what support he will need and from whom.

Action: Brian will review reports and develop preliminary strategies.
 - 7.2.2 Hammond United Church: The findings of the report were reviewed. Because of the upcoming change in pastoral relations (see below), the congregation is taking an opportunity to consider their options. Presbytery support for this process is needed and they asked for Dave Anderson; ideas for a second person were bandied about.

7.2.3 Ellesmere United Church has been visited (April) but the report is not yet available; a visit to Korean United Church is in process

7.3 *Congregational Support:*

7.3.1.1 The letter from Lougheed Corridor requesting funds for a consultant was read and the fact that many present were either clergy at or members of the pastoral charges involved and might be perceived to be in conflict of interest was noted. This will be referred to the October 5 meeting of Presbytery.

7.4 *Pastoral Relations:*

7.4.1 The Proposal for modifying the supervision process for Queens Ave United Church was discussed. It was moved by Doug Throop, seconded by Dave Anderson, that this proposal be accepted. **Carried.**

7.4.2 It was moved by Dave Anderson, seconded by Carole Finch, that Westminster Presbytery accept Kim Horwood's request for a change in pastoral relationship, effective January 1, 2011. **Carried.** It is noted that Kim would like to start handing the Pastoral Relations portfolio over soon.

7.4.3 Upcoming Covenanting services:

7.4.3.1 Queens Avenue United Church – September 19 at 7:30;

7.4.3.2 Pitt Meadows – October 3 at 7 p.m.

7.4.4 Dave will be going on sabbatical in May-June-July 2011.

7.5 *Spiritual Care:*

7.5.1 Wendy Bily will lead the retreat for ministry personnel on Wednesday, September 29 (9:30-3:00) at Como Lake United Church. Lunch will be provided.

Action: Julie will notify all ministry personnel.

7.6 *Education & Students*

7.6.1 Three people are finishing discernment and will be going to C.I.B. at its next meeting.

7.6.2 Interviews of students will be done at end of October.

8 Youth coordinator

8.1 There is a need for follow-up on finding Mary's appointment form and making sure that she is getting paid.

Action: Shannon will investigate.

9 October Presbytery Meeting:

9.1 Bruce has not reported whether this meeting will be able to be held at Willingdon Heights United Church. If not, Ellesmere is a possibility.

Action: Scott will check on this.

9.2 At this meeting:

9.2.1 **Bruce** needs to do a short presentation on how the budget works and what will be needed (and from whom) so that a draft budget can be put together in November.

9.2.2 **Carol** will have some time to present information about the November retreat.

9.2.3 There also needs to be some follow-up about the ministry descriptions and spiritual gifts discernment. **Scott** will facilitate the process; **Dave** will offer an overview of the structure; **Division convenors** will present the ministry descriptions for their divisions.

9.2.4 At the end of the meeting, there will be time for those who have already discerned a call to a particular divisional ministry to meet in that division and for those who are still searching to reflect on where they might find their gifts most helpful. Executive members who are not on divisions will be available to help with this discernment.

9.2.5 To this end:

9.2.6 **Dave** will redouble his efforts re ministry descriptions.

9.2.7 The link to the Spiritual Gifts Inventory will be sent out prior to the October 5 meeting and presbyters will be asked to identify their top three spiritual gifts, and have talked about them with someone if possible.

Action: Scott will send this out.

10 The Retreat is November 18-20. There will be a youth component.

11 The next meeting of executive – October 13, 9:30 – 12 will be at Eagle Ridge United Church.

12 There is a mandatory Racial Justice workshop being offered on October 23 for Fraser and Westminster Presbyteries.

Action: Scott will contact Will Sparks to ask for information.

13 Richard Bott and Dave Anderson were appointed to talk with Doug Goodwin about the disbursement of assets from sale of East Burnaby United Church. Since Eagle Ridge United Church may benefit financially from the fruits of this discussion, Dave will withdraw. It was moved by Kim Horwood, seconded by Julie LeBrun, that Scott Turnbrook be the other person involved. **Carried.**

14 It was moved, seconded and carried that the meeting be adjourned. Doug closed in prayer.

Respectfully submitted,

Shannon Tennant