

WESTMINSTER PRESBYTERY EXECUTIVE MEETING
November 9, 2011 from 9:30 – 12:00
Eagle Ridge United Church

The purpose of Westminster Presbytery is to empower, support and oversee congregations, ministry personnel, and special ministries as they raise up disciples of Jesus Christ.

Present: Shannon Tennant, Carol Cox, Sue Kellas, Jan Bihl, Scott Turnbrook, Bruce Cowburn, Doug Throop, Brian Burke, Julie Lebrun

Regrets: Carole Finch, Barb Tunnickliffe

The meeting was opened with prayer.

1 Authority : The meeting of the Executive of Westminster Presbytery of the United Church of Canada was convened at the call of the Chair, Scott Turnbrook, at Eagle Ridge United Church, Coquitlam, B.C. who declared that a quorum was present.

2 Agenda: The agenda was reviewed and approved with the addition of "Budget" when most of the group had assembled.

3 Minutes:

Motion 107/2011: It was moved, seconded and **carried** that the minutes of the October 12th Executive meeting be adopted.

4 Business Arising from the Minutes:

4.1 Meeting venues - the ABC restaurant was generally agreed to have been a good option but it was more expensive than usual. Carol Cox will see about booking Eagle Ridge United Church for the February meeting, with a caterer being engaged for the meal.

4.2 "Ongoing Projects"

4.2.1 *Environics & Natural Church development* - this is related to the research that Marina did and she can be contacted for information if congregations would like it; booklets about Natural Church Development were ordered for those who were interested and there is money for congregations to go through the whole process; this could be a next step in the pastoral oversight process. Item will be removed from the agenda.

5 Correspondance

5.1 *from General Council*: Youth at General Council - forwarded to Mary Nichol

5.2 *from Shiloh-Sixth Avenue United Church*: request to spend approximately \$18 700 to fix the roof of the CE building.

Motion 108/2011: It was moved and seconded that permission be granted for Shiloh-Sixth Avenue United Church to spend approximately \$18 700 to fix the roof of the CE building. **Carried**.

6 Divisional Business

6.1 Pastoral Relations

6.1.1 Brian Baybay would like to pursue a Presbytery designed program, but Treena Duncan has indicated that this is not appropriate until such time as he seeks employment.

6.1.2 Request from Vancouver-Burrard to transfer Bethan heunissen's membership.

Motion 109/2011: It was moved and seconded that Bethan Theunissen be transferred to Vancouver-Burrard Presbytery effective immediately. **Carried.**

6.1.3 Ioco United Church: Sue Kellas, Julie Lebrun & Shannon Tennant will attend the next meeting of the Session or its equivalent to discuss their expectations for ministry. The Executive expressed a strong preference for at least a six month appointment as soon as possible.

6.1.4 Hammond United Church: it is expected that a consultant will be engaged to facilitate discussions about the future of the congregation and of ministry in the wider area.

6.2 Communication - no report

6.3 Oversight -

6.3.1 Five congregational visits are in the works for this year (Korean United Church, Queens Avenue United Church, St Andrew's United Church (Port Moody), Shiloh-6th Avenue United Church & Trinity United Church).

6.4 Congregational Support

6.4.1 Burnaby area conversations are proceeding apace.

6.4.2 Loughheed corridor is working towards an event in early February.

6.5 Treasurer's Report

6.5.1 Budget

6.5.1.1 The budget cannot be finalized until BC Conference's Financial Council meets.

6.5.1.2 Bruce Cowburn has all the line 40 figures for pastoral charges in the Presbytery. Those who have not filled out their statistics forms are penalized 2.8%. At this point the estimates are on track.

6.5.1.3 A budget with actual as well as projected expenditures will be sent to the Secretary, who will send it out with the minutes. This will also be included in future financial reports.

Action: Bruce/Shannon

6.6 Education & Students

Motion 110/2011: It was moved and seconded that Westminster Presbytery, on recommendation of its Education & Students Committee, which has completed its examination of Leenane Shiels, recommends Leenane for ordination to BC Conference at its next session, pending proof of completion of all necessary course work. **Carried.**

Motion 111/2011: It was moved and seconded that, in exercising supervision as required by The Manual and on recommendation of the Education and Students Committee of Westminster Presbytery, which has received and reviewed the necessary documents, Westminster Presbytery hereby confirms the continued status of Dona Lethbridge as candidate for ordained ministry. **Carried.**

Motion 112/2011: It was moved and seconded that, in exercising supervision as required by The Manual and on recommendation of the Education and Students Committee of Westminster Presbytery, which has received and reviewed the necessary documents, Westminster Presbytery hereby confirms the continued status of Barbara Grant as candidate for ordained ministry. **Carried.**

Motion 113/2011: It was moved and seconded that, in exercising supervision as required by The Manual and on recommendation of the Education and Students Committee of Westminster Presbytery, which has received and reviewed the necessary documents, Westminster Presbytery hereby confirms the continued status of Sue Rodgers as candidate for ordained ministry. **Carried.**

Motion 114/2011: It was moved and seconded that, in exercising supervision as required by The Manual and on recommendation of the Education and Students Committee of Westminster Presbytery, which has received and reviewed the necessary documents, Westminster Presbytery hereby confirms the continued status of Mary Nichol as candidate for diaconal ministry. **Carried.**

6.7 Spiritual Care

6.7.1 Julie Lebrun is working on some ways to get clergy together for spiritual refreshment and support.

6.8 *Youth Ministry Advisory*

6.8.1 up and running and doing great

7 New Business

7.1 *Terms of Reference for the East Burnaby monies.*

7.1.1 It was felt that at this time, it was preferred that the criteria be left broad.

7.1.2 Carole Finch and Doug Throop were named as Westminster Presbytery's representatives to the Ministry Fund Committee, with Bruce Cowburn and Julie Lebrun as alternates. Scott Turnbrook will talk with Carole Finch.

7.1.3 Doug Goodwin will be asked if the request for funding for the Ellesmere United Church consultancy can be submitted without a form.

Action: Scott

7.2 *What is a Presbytery Ministry?*

7.2.1 The summary of the discussion at the November 1, 2011 meeting of Westminster Presbytery was read and was generally agreed to sum up what the criteria for a Presbytery Ministry should be.

7.2.2 It was suggested that as part of the oversight relationship with Presbytery, these Ministries would be included in the Pastoral Oversight process.

7.2.3 This item will now be removed from the *Ongoing Projects* part of the agenda.

7.3 *Ellesmere United Church Consultancy.*

7.3.1 There is some disappointment and anxiety amongst the congregants at the process so far. It was wondered how useful it will be to have more than a few representative of the Presbytery Executive at the Day of Discernment. Julie Lebrun and the Presbytery Representative from St As Port Moody will be attending and Shannon Tennant hopes to. It was not felt that more representatives were needed and this will be communicated to the Presbytery as a whole.

8 Adjournment

8.1 The business being concluded, the meeting was adjourned.

The meeting was closed with prayer.

Scott Turnbrook, Chair

Shannon Tennant, Secretary