

Westminster Presbytery **Executive Meeting Held at Eagle Ridge United Church, Tues. November 17, 2009.**

Present: Dave Anderson, Richard Bott, Bruce Cowburn, Carol Cox, Carole Finch, Sue Kellas, Ian Macdonald, Fred Nienaber, Barb Tunnicliffe

Regrets: Jan Bihl

Absent: Kim Horwood

Quorum present

Chairperson: Dave Anderson

Secretary: Sue Kellas

Authority: The executive meeting of Westminster Presbytery of The United Church of Canada was convened by Dave Anderson at Eagle Ridge United Church, Coquitlam B.C. at 1:00 pm on Tuesday November 17, 2009.

Check In: Members were given an opportunity to check in.

Opening Prayer: Dave Anderson offered an opening prayer.

Agenda: A printed agenda was circulated, budget was added and we agreed to adopt this agenda.

Minutes

Motion 52/2009 Moved and seconded (Richard Bott/Ian Macdonald) That we approve the minutes from the executive meeting held October 6, 2009. **Carried**

Correspondence

1. Kamloops-Okanagan Presbytery, request to transfer membership for Ann White - action
2. General Insurance Plan, update relating to enhanced program services - file
3. West Burnaby United, Call forms, Rick Newbury - Pastoral Relations

Strategic Review Report

Copies of the report compiled by Marina Gilson were distributed. Dave highlighted several pages for our discussion. It was agreed that the report needs to be checked for obvious errors. The report will help Oversight prioritize its work. Copies of the report will be distributed at the December 1st Presbytery meeting to the lay presbyter from each congregation, They will be asked to check the report for accuracy and report back to The Chair of Presbytery by December 15th.

Committee Business

Pastoral Relations

Motion 53/2009 Moved and seconded (Richard Bott/Carol Cox) That Westminster Presbytery transfer Ann White's membership to Kamloops-Okanagan Presbytery effective November 1, 2009 as she has been appointed to Oliver. **Carried**

Education and Students

Motion 54/2009 Moved and seconded (Carol Cox/Richard Bott) That Westminster Presbytery, on recommendation of its Education and Student Committee, which has completed its examination of Kathleen Edmunds, recommends her for ordination to the Conference at its next session. **Carried**

Motion 55/2009 Moved and seconded (Carol Cox/Richard Bott) That Westminster Presbytery, on recommendation of its Education and Student Committee, which has completed its examination of Min Goo Kang, recommends him for Admission to the Order of Ministry at the next session of the Conference. **Carried (1 abstention)**

Motion 56/2009 Moved and seconded (Carol Cox/Carole Finch) That the Education and Students committee of Westminster Presbytery confirms that Kimiko Karpoff (Diaconal) and Leenane Shiels (Ordained) should continue with their education.

Carried

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Oversight

Richard reported that a healing circle has been held at Pitt Meadows United and a meeting is forthcoming to work on their governance structure.

Spiritual Care

Richard and Julie have contacted those ministry personnel who were unable to attend the retreat. They are in the process of checking in with all the ministry personnel

Congregational Support

Ian has been attempting to contact Kim Horwood to follow-up from the committee's last meeting with Hammond and the requests for some resource people to work with the congregation. Ian has some people ready to work with Hammond.

Carol Cox reported that Mary Nichol has been contracted, 7 hours per week, for November and December to contact youth leaders and plan the spring youth retreat.

Presbytery's Governance Document

Dave distributed the most recent update of the Presbytery's governance document. The terms of reference for the Executive have been added. It was agreed to add Chair of Children, Youth and Young Adult to the membership of the executive. Barb Tunnicliffe will write the terms of reference for this committee.

Motion 57/2009 Moved and seconded (Carole Finch/Ian Macdonald) That we accept the terms of reference for the executive for inclusion in our governance model. **Carried**

Next Year's Work

Members of the executive were asked to indicate if they plan to continue in their current positions. Fred, Ian and Richard are considering stepping down from their positions and Barb is looking for someone to replace her. Dave will serve a third year as Chair.

Ian Macdonald and Barb Tunnicliffe were excused from the meeting at 3:00 pm.

Proposal from Marina Gilson

Marina has submitted a proposal to update the strategic review she conducted for presbytery and provide consulting services as pastoral charges in Westminster Presbytery interpret the data from the initial review. The executive reviewed the cost factor and Dave and Bruce will work on the funding for this proposal.

Motion 57/2009 Moved and seconded (Bruce Cowburn/Richard Bott) That Westminster Presbytery contract with Marina Gilson to update the strategic review and help us build upon the process initiated in 2009.

Carried

Budget

Bruce presented the 2010 draft budget which will be posted on the website. Carole Finch will contact Doug Throop about the interfaith chaplaincy budget item. An additional budget line will be necessary if the presbytery website is to be redesigned.

The meeting adjourned at 3:55 pm

Chair: Dave Anderson

Secretary: Sue Kellas

**Next regular meeting Tues. December 1, 2009 , 5:30 pm
Como Lake, 1110 King Albert Ave., Coquitlam**