

WESTMINSTER PRESBYTERY EXECUTIVE MEETING

May 11, 2011 from 9:30 – 12:00

Eagle Ridge United Church

The purpose of Westminster Presbytery is to empower, support and oversee congregations, ministry personnel, and special ministries as they raise up disciples of Jesus Christ.

Present:: Carol Cox, Shannon Tennant, Sue Kellas, Carole Finch, Jan Bihl, Julie Lebrun, Brian Burke, Bruce Cowburn

Guest: Anna Christie

Regrets: Sue Kellas. Barb Tunnicliffe, Doug Throop, Scott Turnbrook

- 1 Authority : The meeting of the Executive of Westminster Presbytery of the United Church of Canada was convened at the call of the Acting Chair, Carole Finch, at Eagle Ridge United Church, Coquitlam, B.C. with a quorum present. A prayer was offered.

- 2 Agenda:

Motion53/2011: It was moved, seconded and **carried** that the agenda be adopted.

- 3 Ellesmere – Preliminary Report from Anna Christie

3.1 Anna Christie asked about the process that led to hiring her and described the process she plans to use with Ellesmere United Church. She asked for the on-going prayers of the presbytery for the congregation, the clergy and the work they will be doing together.

- 4 Minutes:

Motion54/2011: It was moved, seconded and **carried** that minutes of the April 13, 2011 meeting be accepted as circulated.

- 5 Business Arising

5.1 Kathleen Edmunds, Kathy Young and Shannon Tennant have begun to work on the terms of reference for the Ministry Fund has begun.

- 6 Correspondence

6.1 *From* Ernie Roberts: request to be retained on the Discontinued Service List

Motion 55/2011: It was moved, seconded and **carried** that Westminster Presbytery approve the request of Ernie Roberts to be placed on the Discontinued Service List (Voluntary) effective August 1, 2011.

6.2 *From* Pamela Jeffreys (Vancouver-South): request for funding for youth attending Rendez-Vous 2011. Referred to Mary Nichol

6.3 *From* Tom Broadhurst (General Council Office): Pastoral Charges that have not yet submitted their statistics forms. Received.

6.4 *From* UCPH: bulletin cover order book. Received.

- 7 Future Meetings

7.1 *Friday, May 27 (Penticton)*: it is hoped that this will be a celebration of Kimiko's commissioning. Otherwise a presbytery meeting will not be needed, but Executive might meet.

7.2 *June 7*: There will be recognition of Ian MacDonald's retirement, the departures of Kevin Hegseth and Ernie Roberts, and the recognition of Barb Grant as a Candidate for Ministry; also a discussion of the Terms of Reference for the Ministry Fund and thanking Mary Nichol for her work with the youth.

7.3 *Fall Workshop Meeting*: Jan will see if Como Lake United Church is available,; a caterer will be hired. Agenda items could include a review of our mission and purpose, as well as evaluating some of our processes.

8 Communication: Scott has spoken to Ross about the decision to move a content management system for the website. Ross will speak to Richard Bott.

9 Pastoral Relations:

9.1 *Request from West Burnaby United Church Board*

Motion 56/2011: It was moved, seconded and carried that, at the request of the Board of West Burnaby United Church, Westminster Presbytery initiate a review of Brian Baybay, under Section 363 of The Manual 2010; (where there is a question regarding i) the effectiveness of Ministry Personnel; or ii) the failure of Ministry Personnel to maintain the peace and welfare of the church) and that this review be done by an external reviewer.

9.2 *Joint Needs Assessment Progress Reports*:

9.2.1 South Burnaby met May 10, 2011 and would like to know pursue supply rather than interim minister for their immediate ministry needs. It was generally agreed that this would be acceptable as long as it was understood that this person would continue to work with the congregation on their own vision as well as exploring co-operative ministry possibilities.

9.2.2 Cliff Avenue and Como Lake United Churches are circulating their Joint Needs Assessment Reports to their Boards/Councils in preparation for their respective Pastoral Charge Meetings. Richard Bott will chair the meeting at Cliff Avenue United Church and Sue Kellas will chair the meeting at Como Lake United Church. It is hoped that Pastoral Relations will be able to bring these reports to the June 15th Executive meeting.

9.3 *Appointments*: Barb Tunnicliffe's appointment expires June 30, 2011. Sue will contact South Burnaby United Church to see if they have signed on to ADP yet.

10 Oversight

10.1 Reports from *Cliff Avenue United Church* and *Deer Lake United Church* were distributed to be read and discussed at the June 15 meeting.

11 Congregational Support:

11.1 The *Burnaby United Churches* have had one meeting.

11.2 A core group from the *Lougheed Corridor United Churches* has met, with plans for a larger meeting in the fall.

12 Treasurer's Report – distributed

13 Education and Students

13.1.1 BC Conference is one of the Conferences trying out the new Candidacy Pathway.

Motion 57/2011: It was moved, seconded and **carried** that a discernment committee be created for Lynn McGrath from St Andrew's Port Moody with Marilyn McCutcheon and an order of person to be appointed as the Presbytery Representatives.

14 Other Business

14.1 A letter inviting Michael Manditch (retired clergy) to lead worship at Como Lake United Church on May 1, 2011, has been received and filed.

15 The Meeting was declared adjourned and closed with prayer.

Chair

Secretary