

Westminster Presbytery **Executive Meeting Held at Eagle Ridge United Church, Tues. May 18, 2010.**

Present: Dave Anderson, Jan Bihl, Bruce Cowburn Carol Cox, Julie Lebrun, Sue Kellas, Ian Macdonald, Fred Nienaber Barb Tunnicliffe

Regrets: Carole Finch, Kim Horwood,

Quorum present

Chairperson: Dave Anderson

Secretary: Sue Kellas

Authority: The executive meeting of Westminster Presbytery of The United Church of Canada was convened by Dave Anderson at Eagle Ridge United Church, Coquitlam B. C. at 1:00 pm on Tuesday May 18., 2010

Check In/Opening Prayer Members were given an opportunity to check in and Dave Anderson offered an opening prayer.

Agenda was circulated.

Minutes

Motion 27/2010 Moved and seconded (Fred Nienaber/Jan Bihl) That we approve the minutes from the executive meeting held April 27 2010. **Carried**

Business Arising - none

Correspondence

1. Brenda Wolf, course on Conflict with Susan Nienaber - distributed
2. Omega Bula, announcing new Refugee Advisor Daria Khwaka Kukubo - file
3. Moderator's Pentecost message - distributed
4. Bulleting samples - file
5. 85th Anniversary flour and recipe - file
6. General Council, 85th Anniversary flour in the mail - distributed

Division Business

Pastoral Relations

Appointment forms for Mary Nichol, Presbytery Youth Ministry Facilitator need clarification and will be given to Kim Horwood and brought the June presbytery meeting for approval.

Education and Students

Carol Cox reported that Mary Nichol has been interviewed by Conference.

Motion 28/2010 Moved and seconded (Carol Cox/Jan Bihl) That Westminster Presbytery, on advice of its Education and Student's committee receive Mary Nichols as a candidate for diaconal ministry.

Carried

Oversight

Oversight visits to Hammond and Willingdon Heights have been completed and the reports are pending. Korean United will be visited next.

In order to complete Ellesmere's report Jan Bihl asked for clarification of the process for receiving and releasing oversight reports. It was agreed that a draft report should be seen by the ministry personnel, the board/council and then finalized by the visitation team before the report is given to the executive. Oversight will test this process and if it is satisfactory it will be formalized as a policy of Westminster Presbytery.

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Division Business (cont'd)

Spiritual Care

Julie Lebrun and Kevin Hegseth are requesting 2 to 3 more members for their committee. They will be setting up a phone contact for each ministry personnel.

Consideration is being given to hold a one day ministry personnel retreat prior to Advent.

The *Spiritual Care of Ministry Personnel Handbook* has been distributed to all pastoral charges. It is to be used by Ministry and Personnel Committee.

Congregational Support No report

Youth Ministry and Advisory Committee

Barb Tunnicliffe will recruit members for this committee.

Mary Nichol is excited about her new position as Presbytery Youth Ministry Facilitator.

Cuban youth will be coming to Burnaby August 22 as part of a tour of Canada. Presbytery youth will be taking them on a tour of interesting sites and also collecting medical supplies for them to take home.

Treasurer

Bruce circulated a statement to April 30, 2010 that is available on the presbytery web site.

Victoria Presbytery will be asked to review our financial records.

Pastoral charges will be asked to us PAR to remit their presbytery allocations in 2011.

Archives Summer Project

Summer students are working with Shiloh-Sixth Avenue United and Deer Lake United to collect archival material about the pastoral charges.

Fall Retreat

Carol announced that the retreat date has been changed to Tuesday September 23 to Saturday September 25th.

Nominations

Shannon Tennant has agreed to let her name stand for the position of Presbytery Secretary. Dave has contacted a person who is considering the position of Chair. There is still a vacancy for Vice Chair and Communications Chair.

Member at Large positions will be used to appoint persons with specific skills for specific jobs at presbytery.

Whenever possible, pastoral charges should fill all their available presbytery delegate positions.

There are vacancies for a youth (under 18 years) and a young adult (18 - 30 years) at presbytery.

Allocation of Presbytery Resources Follow Up

Carol Cox presented the report of the task group assigned to clarify our actions regarding the use of the current presbytery governance model as it relates to our mission statement and resources.

Motion 29/2010 Moved and seconded (Jan Bihl/Barb Tunnicliffe) As a result of the opinions expressed at the May presbytery meeting, Westminster Presbytery will adopt recommendations # 1 through 9 of the report of the task group on the governance model and that items 10 (appointment of a presbytery support minister) and item 11 (naming a working group to gather names of consultants) be discussed at the June presbytery meeting.

Carried

The task group's report will be distributed electronically to all presbyters.

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Announcement

St. Andrew's Port Moody is investigating an approach from Roger's Cable to install a pole on their church property. This item will be brought to the presbytery when details are available.

The meeting adjourned at 3:50 pm.

Chair: Dave Anderson

Secretary: Sue Kellas

Next executive meeting - at the call of the chair

**Next regular meeting Tues. June 1, 2010
St. Andrew's Haney United Church
Maple Ridge**

5:30 pm gathering, 6:00 pm dinner