

WESTMINSTER PRESBYTERY EXECUTIVE MEETING
June 15, 2011 from 9:30 – 12:00
Eagle Ridge United Church

The purpose of Westminster Presbytery is to empower, support and oversee congregations, ministry personnel, and special ministries as they raise up disciples of Jesus Christ.

Present: Shannon Tennant, Sue Kellas, Carole Finch, Scott Turnbrook, Doug Throop, Jan Bihl, Barb Tunnicliffe, Brian Burke, Bruce Cowburn

Regrets: Julie Lebrun, Carol Cox

Guests during 363 discussion: Treena Duncan, Reine Hitchen, Rick Newbury, Bill Gilpin, Brian Baybay, Mary Nichol

The meeting was opened with prayer.

- 1 Authority : The meeting of the Executive of Westminster Presbytery of the United Church of Canada was convened at the call of the Chair, Scott Turnbrook, at Eagle Ridge United Church, Coquitlam, B.C. who declared that a quorum was present.
- 2 Agenda: The agenda was reviewed and approved with the addition of the requests from St Andrew's Port Moody and Eagle Ridge United Church.

3 Minutes:

Motion 62/2011: It was moved, seconded and **carried** that minutes of the May 11, 2011, Presbytery Executive meeting be accepted as circulated.

Motion 63/2011: It was moved, seconded and **carried** that minutes of the October 5, 2010, Presbytery Executive meeting be accepted as circulated.

4 Property Matters: Eagle Ridge United Church:

Motion 64/2011: It was moved and seconded that Westminster Presbytery approve a request from Eagle Ridge United Church to secure a line of credit of up to seventy five thousand dollars (\$75 000), using the property of Eagle Ridge United Church (address), for the purpose of property repairs. **Carried**.

5 Presentation of the 363 Report from Linda Foy:

5.1 Treena explained the process.

5.2 Rick Newbury and two (2) members of West Burnaby United Church offered their thoughts about the report, the impact of the situation on the congregation and what they hoped that presbytery would do.

5.3 Brian Baybay, who was accompanied by Mary Nichol, offered his thoughts about the report and what he hoped that presbytery would do.

Motion 65/2011: It was moved and seconded that we receive the 363 review report. **Carried**.

Motion 66/2011: It was moved and seconded that we accept the recommendations of the 363 report :

- The 'Findings' indicated that there is just cause to terminate Brian Baybay's employment at West Burnaby United Church. It is recommended that West Burnaby's Official Board set the terms of the employment termination and carry out same.

- It is further recommended that this 363 Review report be included in Mr Baybay's personnel file with The United Church of Canada. And, should Mr. Baybay seek employment in The United Church of Canada in the future, Westminster Presbytery will set out a directed program to address the types of issues raised in the Review; namely, lapses in judgment, lapses in accountability, and lapses in ethical behaviour.
- It is further recommended that any request for a reference for Mr. Baybay be referred to Westminster Presbytery's Pastoral Relations Chair.
- It is further recommended that Westminster Presbytery, or BC Conference, work with the West Burnaby United Church Board to prepare a brief statement to be read to the charge explaining what has occurred and what has been done, while maintaining as much confidentiality as possible about the actual facts of the case.

The motion was carried.

5.4 *Steps forward:*

- 5.4.1 Scott Turnbrook will communicate these decisions to Rick Newbury and Brian Baybay.
- 5.4.2 Scott Turnbrook will tell Mary Nichol that if Brian Baybay wants to he can initiate (when he's ready) the program to address the concerns raised in the 363 report;
- 5.4.3 Treena Duncan will attend and lead congregational meeting at WBUC on June 26, which Scott Turnbrook will also attend.
- 5.4.4 To combat rumours, the Executive, if asked, will communicate that a 363 review of Brian Baybay was conducted, that it had to do with misappropriation of funds; and the employment has been terminated but the Baybay family was never asked to leave West Burnaby United Church.

Motion 67/2011: It was moved and seconded that the order of the day be extended. **Carried.**

6 Property Matters: St Andrew's United Church Port Moody

Motion 68/2011: It was moved and seconded that the Westminster Presbytery hereby grants authorization and permission for St. Andrew's United Church Port Moody to enter into negotiations and to finalize, for the protection and perceived most advantageous settlement at that time, for St. Andrew's United Church Port Moody, the granting of a Right Of Way (ROW) on Church property. Granting of this ROW will facilitate the Greater Vancouver Sewage and Drainage District (GVS&DD) assuming ownership of this ROW. This transfer would allow the GVS&DD to assume legal responsibility for, and to undertake any required maintenance of, a buried drainage pipe crossing the Church's parking lot. **Carried.**

7 Divisional Business:

7.1 *Pastoral Relations*

- 7.1.1 Barb Tunnicliffe wondered if it would be within the Guidelines for Retired Clergy (attached) for Ian MacDonald to continue to take part in worship at South Burnaby United Church upon occasion as part of the worship band. This appears to be within the restrictions laid out in the Guidelines for Retired Clergy. Doug Throop will have a conversation with Ian MacDonald and will contact the co-chairs of the Ministry & Personnel Committee.

Motion 69/2011: It is moved and seconded that Westminster Presbytery appoint Rick Newbury as Pastoral Charge Supervisor at South Burnaby United Church effective July 1, 2011. **Carried.**

Motion 70/2011: It is moved and seconded that Westminster Presbytery appoint Julie Lebrun as Pastoral Charge Supervisor at St. Andrew's loco United Church effective August 1, 2011. **Carried.**

Motion 71/2011: It is moved and seconded that following receipt of a police record check, Bethan Theunissen be retained on the roll of Westminster Presbytery for the pastoral year ending June 30, 2012 while she completes her studies. **Carried.**

- 7.1.2 Kathleen Edmunds and Sue Kellas conducted an exit interview with Ernie Roberts.
- 7.1.3 Como Lake & South Burnaby JNAC reports are expected to come in over the summer.
- 7.1.4 loco JNAC will be at work over the summer.

7.2 Oversight

- 7.2.1 Deer Lake United Church: (It is noted that during this discussion Scott Turnbrook left the room and the chair was assumed by Jan Bihl.) There is much to celebrate. As far as the recommendations are concerned, their presbytery representative can communicate highlights from presbytery; we cannot offer them payroll advocacy since participation in ADP is the policy of both the national church and the presbytery.

Motion 72/2011: It was moved and seconded that the report be received. **Carried.**

- 7.2.2 loco United Church: concerns about how the change in pastoral relations will be managed: Carole and Shannon will be aware of this during the JNAC process. There is a need for the congregation to develop a vision/mission statement. Jan Bihl will contact the Chair of the Board to ask if they would like help with their vision development.

Motion 73/2011: It was moved and seconded that the report be received. **Carried.**

- 7.2.3 Cliff Avenue United Church: It was agreed to re-visit this report in the fall.

Motion 74/2011: It was moved and seconded that the report be received. **Carried.**

7.3 Congregational Support

- 7.3.1 Loughheed corridor core group and Burnaby meetings are on-going.

7.4 Treasurer's Report - distributed

- 7.5 *Fall Day-long meeting* – The meeting will be held September 30. Members of the executive will look into venues (other than a church building) and report back to Scott Turnbrook. Scott Turnbrook wondered if Deb Bowman would be a helpful person to invite to talk about co-operative and collaborative models of ministry.

Action: All, Scott to send out notice of the date

Motion 75/2011: It was moved and seconded that the meeting be adjourned. **Carried.**

The meeting was closed with prayer.

The next meeting of the Executive is scheduled for September 13th at 9:30 at Eagle Ridge United Church, Coquitlam.

Chair

Secretary