

Westminster Presbytery **Regular Meeting Held at Como Lake United Church Tuesday February 4, 2008**

**Present: (lay)** Janet Babey, Rob Berkowski, Lois Brown, Barbara Copan, Carol Cox, Donna Dawson, Betty Anne Dempsey, Ralph Danbert, Ross Dunning, Carole Finch, Diane Green, Jean Johnson, Ralph Johnston, Eileen Karyula, Sue Kellas, Sue Leest, Jean MacLeod, Marilyn McCutcheon, Doug Miller, Barry Morley, Fred Nienaber, Marie Paul, Jo Shearer, David Vervaet, Michael Yoon

**(Ministry personnel)** Charles Ahn, Dave Anderson, Jan Bihl, Bruce Cowburn, Mary Duncan, Brenda Faust, Helen Hobbs, Kim Horwood, Rick Newbury, Wendy Read, Doug Throop, Barb Tunnicliffe, Ria Van Holten, Ann White,

**(Visitors):** Gerhard Bihl, Donald Copan, Mary Nichol, Kathleen Edmunds, Sandra Dunning, Kwang-beom Cho, Paul Kim

**Regrets:** Richard Bott, Rick Crooks, Kevin Hegseth, Kimiko Karpoff, Ian Macdonald, Marj Parker, Cattarina Patrice, Ernie Roberts, Leenane Shiels, Gerildine Smith, Bethan Theunisen, Janet Uren

**Authority:** The meeting of Westminster Presbytery of the United Church of Canada was convened at the call of the chair Mary Duncan at Como Lake United Church, Maple Ridge B. C. at 5:30 p.m. A Quorum was present.

**Agenda**

**Motion 12/2008** Moved and seconded (Carole Finch/Doug Miller) That we adopt the agenda as printed.

**Carried**

**Corresponding Privileges**

**Motion 13/2008** Moved and seconded (Sue Leest/Ralph Johnson) That corresponding privileges be granted to visitors.

**Carried**

**Welcome** Ralph Johnson, Chair of Como Lake United Church Board welcomed us.

**Joys and Sorrows** were shared.

**Worship** Opening worship was led by Jan Bihl and members of Como Lake's congregation. The worship focused on the beginning of Lent and included Communion.

**Minutes**

**Motion 14/2008** Moved and seconded (Marilyn McCutcheon/Doug Throop) That we approve the minutes of the meeting of Westminster Presbytery held December 4, 2007.

**Carried**

**Motion 15/2008** Moved and seconded (Ross Dunning/Ria Van Holten) That we receive the executive telephone conference minutes of December 22, 2007 for information.

**Carried**

**Motion 16/2008** Moved and seconded (Donna Dawson/Ross Dunning) That we receive the executive minutes of January 22, 2008 for information.

**Carried**

**Business Arising from Minutes**

Queen's Avenue Report

Jean MacLeod referred the court to the minutes concerning action taken on Queens Avenue regarding an extension of dates while awaiting Conference's decision to hear an appeal of the decision to disband the congregation. Presbytery continues to do oversight and Shannon Tennant is doing weekend supply.

Remits

General Council Commissioners Jo Shearer and Bethan Theunissen were provided with copies of the information about Remits that are due November 1, 2008.

Treasurer's Workshop

A workshop to assist pastoral charges in completing Statistical forms will be held later in February.

**Announcements**

Opportunity was provided for announcements, distribution of flyers and introduction of visitors and new delegates. Copies of Westminster Presbyteries Assumptions and Philosophy of Ministry document were also distributed (Appendix A)

**Dinner**

Jean Macleod led us in grace and dinner was served. Brenda Faust thanked caterer Mrs. Woo.

**Correspondence**

1. Residential Schools UPDATE (file)
2. Fellowship Publication (Education and Students)
3. Queen's Avenue requesting back and future minutes (Communications)
4. Moderator calls on Prime Minister to end Gaza Siege (file)
5. General Council Office - request for Overseas Personnel (file)
6. VST - Children and the Church Event March 1/08 (to Communications)
7. General Council - Appeal to Prime Minister on behalf of Omar Khadr (file)

**Admission Circulation List**

Names of persons seeking admission to the Order of Ministry in the United Church of Canada were read at the meeting. There are:

<u>Name</u>	<u>Denomination</u>	<u>Recommending Presbytery</u>
Carl Nelson Emke	Baptist Convention of Ontario & Quebec	Niagara
James Grant Ravenscroft	Roman Catholic Church	Edmonton
Maki Fushii	Japan Baptist Convention Church	Vancouver South
Scott Kerr Hunter	Baptist Convention of Ontario & Quebec	Montreal

**Budget**

**Motion 17/2008** Moved and seconded (Bruce Cowburn/Carole Finch) That in consideration of letters received from pastoral charges about increase in presbytery allocations, the 2008 Presbytery budget be reopened for discussion.

**Carried (1 abstention - Marie Paul)**

Information was circulated about the use of some of our B.C. Conference allocations and what contributions other presbyteries make to this fund. Westminster Presbytery's allocation increased this year as a result of several pastoral charges incorrectly reporting information on Line 40 of their statistical form.

A revised budget was circulated. \$10,000 was removed from the Visioning's budget in an attempt to lower pastoral charges allocations. Information was provided for each pastoral charge indicating how allocations are calculated. (Appendix B)

**Motion 18/2008** Moved & seconded (Ross Dunning/Doug Miller) That Westminster Presbytery accept the revised budget as presented.

**Carried (1 abstention - Marie Paul, 1 opposed - Carol Cox)**

Letters will be sent to pastoral charges about the changes.

**Divisions and Committees**

Treasurer No report

Education and Students No report

Oversight No report

Visioning No report

**Divisions and Committees (cont'd)**Pastoral Relations Carole Finch reporting

**Motion 19/2008** Moved and seconded (Carole Finch/Kim Horwood) That Westminster Presbytery approve the part-time (20 hours per week) appointment of Kimiko Karpoff to the Staff Associate position with Shiloh-Sixth United Church, beginning January 1, 2008, ending December 31, 2008, under the following terms:  
 Annual Salary of \$15,213.50 (fifteen thousand two hundred thirteen dollars and fifty cents)  
 Annual housing allowance of \$9,111.12; (nine thousand one hundred eleven dollars and twelve cents)  
 Annual taxable housing of \$3,008.88; (three thousand eight dollars and eighty-eight cents)  
 Annual telephone of \$600; (six hundred dollars)  
 Annual Financial support for study of \$750; (seven hundred fifty dollars)  
 Annual MSP of \$648; (six hundred forty eight dollars)  
 Secretarial assistance, defined as support from Triage Receptionist.  
 All other terms according to the Manual. Please note that a Police Records Check has been seen during the period required by the Manual 2007. **Carried**

A request has come in from Shiloh-Sixth United Church that, while the Joint Needs Assessment regarding its children's ministry is in effect, that Westminster Presbytery give permission for the ministry offered during the supply time to be considered a "Congregational Ministry" with the individual filling the position, also fulfilling the requirements under section 345 of The Manual 2007. The salary and benefits for the position are at or above the minimums we would require for a Presbytery Appointed ministry. The details of the "Congregational Designated Minister" are still being worked out by General Council Offices.

**Motion 20/2008** (Moved and seconded (Carole Finch/Barb Tunnicliffe) That, Westminster Presbytery, without prejudice to the work of the Joint Needs Assessment Committee at Shiloh-Sixth United Church, and without setting precedent for any future position at Shiloh-Sixth United Church (or any other United Church in the bounds of the Presbytery), we recognize this *short-term supply ministry* as a Congregationally Designated Ministry, and support their action in the appointment of Mary Nichol as Congregational Designated Minister (per Section 345 of The Manual 2007) for this position. **Carried**

**Motion 21/2008** Moved and seconded (Carole Finch/Ross Dunning) That Westminster Presbytery request that BC Conference accept the Rev. Judith Anne Gilliland's request to be Retained on the Roll for the coming year, under Other Employment: Ministry placement within the Synod of South Australia, Uniting Church in Australia. **Carried**

Please note, a current equivalent to a level 2 / Vulnerable Persons Sector Police Records Check has been seen.

**Motion 22/2008** Moved and seconded (Carole Finch/Lois Brown) That Westminster Presbytery request the transfer of Gerhard Bihl from Cariboo Presbytery to Westminster Presbytery without appointment. **Carried**

Joint Needs Assessments continue with a number of congregations.

Pastoral Charges were reminded that Authorization to Solemnize Marriages applications and renewals are due at Conference Office March 31st to avoid cancellation. Presbytery will process these applications in March.

Stewardship

Brenda Faust reminded pastoral charges that M & S Commitment forms are due today. There will be an M & S Enthusiasts event Saturday February 9/08 at Como Lake. Registration forms were available for the Kananaskas Stewardship Event to be held the end of March. Watch for a publication "Stewardship Development" that contains great resources. Also check for the M & S Enthusiast newsletter for resources and coming events.

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**Divisions and Committee (Cont'd)**

Children and Youth

Barb Tunnicliffe reminded delegates of the upcoming retreats for Young Adults (February 15), Children (February 22) and Youth (May 2). People interested in the proposed trip to Cuba this August must indicate their intentions by the March 4th presbytery meeting. Please return the forms requesting data about your youth and children leadership immediately.

Communication

Fred Nienaber thanked Bruce for handling the presbytery e mail address during January. Ross Dunning will be updating the web site. Our site is very busy.

Property No report

Nominations No report

Chaplaincy

Lois Brown reported in Doug Throop's absence. Clarification was sought on what the focus of the Chaplaincy report is to be. It is difficult to separate the chaplaincy from the work of Ellesmere. The guest lectureship with Professor Flora Wilson-Bridges from Seattle has been postponed. Ellesmere is hosting a Lenten Series on Tuesday nights. A celebrant for the weekly Wednesday Holy Communion from 12:30 - 1 p.m. is required for April 2nd.

**New Business**

Next Regular Meeting

Janice Young, President of B. C. Conference will be speaking at the March meeting. Ellesmere will not be able to host this meeting so a request was made for some church to switch with them.

**Adjournment** The meeting adjourned at 8:45 p.m and Mary Duncan closed with prayer.

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Chair

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Secretary

**Next Regular Meeting: Tuesday March 4/08 - 5:30 pm  
Korean United Church  
3821 Lister, Burnaby - 604 255-7002**

**Next Executive Meeting: Tuesday February 19/08 at Eagle Ridge United - 12:30 p.m.**