

Present: (lay), Janet Babey, Brian Baybay, Lois Brown, Carol Cox, Bruce Cowburn, Ralph Danbert, Donna Dawson, Carole Finch, Kim Horwood, Ralph Johnston, Eileen Karyula, Sue Kellas, John Kim, Paul Kim, Dona Lethbridge, Marilyn McCutcheon, Leanne Mill, Roger Nelson, David Vervaet, Kathy Young

Ministry personnel: Charles Ahn, Dave Anderson, Jan Bihl, Richard Bott, Brian Burke, Kim Horwood, Min-Go Kang, Julie Lebrun, Gabrielle McLarty, Ian Macdonald, Rick Newbury, Mary Nichol, Ernie Roberts, Doug Throop, Barb Tunnicliffe, Scott Turnbrook, Ria Van Holten, Jong Woo

Visitors: Mary Demonse

Regrets: Ross Dunning, Kathleen Edmunds, Kevin Hegseth, Sue Johnston, Fred Nienaber, Pamela Scott, Jo Shearer, Angela Stevens, Shannon Tennant, Michael Yoon

Authority: The meeting of Westminster Presbytery of The United Church of Canada was convened at the call of the chair Dave Anderson at Como Lake United Church, Coquitlam B.C. at 5:30 pm.
A Quorum was present.

Call to order and prayer: Dave Anderson called the meeting to order at 5:30 pm and opened with prayer.

Agenda: approved as circulated.

Introductions

Mary Demonse from Queens Avenue and Dona Lethbridge, inquirer were introduced.

Joys, sorrows and announcements

Many upcoming events were announced.

Minutes

Motion 58/2009 Moved and seconded (Scott Turnbrook/Marilyn McCutcheon) that we adopt the minutes of the retreat meeting held October 22 to 24 ,2009.

Carried

Motion 59/2009 Moved and seconded (Carole Finch/Barb Tunnicliffe) that we receive the minutes of the executive meetings held October 6, 2009 for information.

Carried

Correspondence

1. General Council, Advent Greeting from Moderator - on line
2. Camping Ministries, We are Camp 2010 Awareness Campaign - distribute
3. General Council, Religious Faith Must Play a role in Climate Change Talks - posted on website
4. VST, Children in the Church Event, Jan. 30/10 - announce
5. Deer Lake, posting for choir director - announce
6. B. C. Conference, Spiritual Care Handbook - pastoral relations
7. B. C. Conference, Guidelines for Incorporated Ministries - file
8. B. C. Conference, Epiphany explorations - January 21-25 - announce
9. Queens Avenue, Organizational Structure Document for approval - action
10. Lakeview United, Stepping Out, Imagining the New - event Jan. 8 & 9, 2010

Queens Avenue Organizational Structure Document

Richard Bott, pastoral charge supervisor for Queens Avenue United Church, outlined the process used to produce the organizational structure document which has been approved at a

congregational meeting. He summarized the council structure, goals and mission statement contained in the document.

Motion 60/2009 Moved and seconded (Richard Bott/Doug Throop) That Westminster Presbytery approve the organizational structure document for Queens Avenue United Church dated November 2009. **Carried**

Queens Avenue Organizational Structure Document (cont'd)

Ralph Danbert thanked Richard Bott for his leadership in helping the council to prepare this document.

Small Group Time: Presbyters broke into small groups for a time of sharing, prayer and reflection on scripture.

Announcements

Dave Anderson announced that B.C. Conference has received an offer to purchase the East Burnaby property. Conference owns this property, following the disbandment of the congregation. Westminster Presbytery will be given an opportunity to negotiate with Conference once they are in a position to make some of the funds from the sale of the property available. The presbytery executive will develop a transparent process that will include criteria, availability and timing when, and if, any funds are available.

Grant Applications

Motion 61/2009 Moved and seconded (Carole Finch/Ian Macdonald) That Westminster Presbytery forward the Church Modernization and Improvement Grant from Korean United to repair the roof and modernize washrooms in the amount of \$5,000.

Carried

Motion 62/2009 Moved and seconded (Carole Finch/Barb Tunnicliffe) That Westminster Presbytery forward the Church Modernization and Improvement Grant from Cliff Avenue United for flooring and signage in the amount of \$4,200.

Carried

B. C. Conference Executive

Carole Finch asked for input about the composition of the Conference Executive. Currently, each presbytery elects a representative for a three year term. The executive meets in March.

Dinner: Min-Go Kang sang grace.

Budget

Bruce Cowburn distributed the 2010 draft budget and the pastoral charge allocation base (Appendix A). Information was provided about the use of the \$1,000 interfaith chaplaincy budget figure. This money is used to support chaplaincy at Simon Fraser University.

Motion 63/2010 Moved and seconded (Bruce Cowburn/Carole Finch) That Westminster Presbytery accept the draft budget for 2010 as presented.

Carried

A letter will be sent to all pastoral charges requesting post-dated cheques for presbytery allocations.

Committee Reports

Education and Students

Carol Cox named our current students, Kathleen Edmunds, Min -Go Kang, Leenane Shiels, Kimiko Karpoff, Susan Rogers and those in discernment, Barbara Grant, Christopher

Burkholder, Dona Lethbridge and Mary Nichols.

Pastoral Relations

Kim Horwood stated that the JNAC at Pitt Meadows is nearing completion. She thanked Richard Bott and Sue Kellas for their ongoing work with Queens Avenue. Paper work is being completed for some appointments and the committee is always looking for people to serve on committees.

Congregational Support

Ian Macdonald reported that the committee is monitoring some work in progress.

Oversight

Jan Bihl reported that the oversight visit to Pitt Meadows is complete and the report has been received and recommendations acted upon by the executive. Six visits are required each year to complete the three year rotation of visits to each pastoral charge. More ministry personnel must volunteer if these visits are to be completed. There are excellent guidelines for visiting and completing the report.

Spiritual Care

Richard Bott and Julie Lebrun are contacting ministry personnel to ask; "How are you doing? And "Do you have a mentor/spiritual director?" Notification was given that Ernie Roberts, Cliff Avenue United and Doug Throop, Ellesmere United will be taking sabbatical leave May to July 2010. Pastoral charges are reminded that they are responsible to pay salary, housing and benefits during sabbatical. Assistance is available from the national church for those congregations who are unable to pay for weekend supply during sabbaticals.

Motion 64/2009 Moved and seconded (Richard Bott/Scott Turnbrook) That, when requested by a pastoral charge to concur that it "would be subject to undue financial difficulty in funding Sunday Supply" during a sabbatical of its ministry personnel, Westminster Presbytery will use the following criteria:

- a) the pastoral charge's operating funds were in a deficit position at the end of its previous fiscal year: and
- b) the pastoral charge's operating funds are currently in a deficit position.

Carried

It was noted that Cliff Avenue will apply for financial support during their minister's sabbatical.

Youth Ministry

Mary Nichols reported that the Youth Retreat will be held the first weekend in March. There will be a meeting of youth leaders on January 20, 2010 at Shiloh-sixth Avenue United Church. Details will be forwarded by email.

The posting for a youth minister for Westminster Presbytery will be available in the early spring.

New Business

Environics

Dave Anderson distributed a letter requesting data for the next phase of our strategic review. Ministry personnel are responsible to provide Dave with the postal codes from their household's list by December 21, 2009.

Strategic Review Report

The draft report was reviewed by the executive. Marina Gilson will now enter 2008 statistics and the revised report will be available in January. Pastoral charges should be ready to provide presbytery with the data that was collected this year at the same time as they are completing their national statistical forms. Please consult Marina (mgilson@shaw.ca 604 263-3163) during this process in order that the data submitted is as accurate as possible.

Natural Church Development

Funding is available for pastoral charges in Westminster Presbytery to undertake the Natural Church Development process. The executive will be developing the criteria and logistics for this process and will also negotiate a group rate. Details will be available in the new year.

Adjournment The meeting adjourned at 8:25 pm and Dave Anderson closed with prayer.

Chair

Secretary

Executive meeting - Tuesday January 19, 2010 1:00 pm, Eagle Ridge

Regular Meeting - March 2, 2010 at Queens Avenue United Church

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Westminster Presbytery **Regular Meeting Held at Como Lake United Church, Tuesday Dec. 1, 2009, 2009**

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