

Westminster Presbytery **Regular Meeting Held at Fair Haven Home, Burnaby Tues. December 5, 2006**

**Present: (lay)** Janet Babey, Louise Best, Lois Brown, Donna Dawson, Ralph Danbert, Ross Dunning, Carole Finch, Pamela Jeffery, Ralph Johnston, Kimiko Karpoff, Sue Kellas, Kimwoo Kim, Jean MacLeod, Sheila McCall, Marilyn McCutcheon, Trudy Mile, Leanne Mill, Doug Miller, Barry Morley, Marie Paul, Leenane Shiels, Jo Shearer,

**(Ministry personnel)** Charles Ahn, Dave Anderson, Richard Bott, Mary Duncan, Brenda Faust, Kim Horwood, Ian Macdonald, Rick Newbury, Tim Lissimore, Paulette Phillips, Ernie Roberts, Bob Schoenhals, Gerildine Smith, Bethan Theunissen, Barbara Tunnicliffe, Scott Turnbrook, Frank Ward, Maggie Watts-Hammond, Ann White

**(Visitors):** Sandra Dunning, Kathy Woods, Randy Antle, Barbara Copan Donald Copan, David Vervaet

**Regrets:** Marian Elliott, Robert Berkowski, Sue Leest, Fred Nienaber, Carol Cox, Ria Van Holten, Bruce Cowburn, Doug Throop

**Dinner:** Grace was offered and dinner was served.

**Authority:** The meeting of Westminster Presbytery of the United Church of Canada was convened at the call of the chair Jean McLeod at Fair Haven Home, Burnaby, B. C. at 6:20 p.m. A Quorum was present.

**Welcome:** Marion Budd, CEO of Fair Haven Homes gave a brief history of the founding on Fair Haven and explained their programs and funding. She called for volunteers and people to join their board. Donna Dawson gave an explanation of the art work 'window' that is featured in the Mountain View Room.

**Corresponding Privileges:** Visitors were introduced.

**Motion 147/2006** Moved and Seconded (Tim Lissimore/Scott Turnbrook) That corresponding privileges be granted to visitors. **Carried**

#### **Agenda**

**Motion 148/2006** Moved and Seconded (Ross Dunning/Leanne Mill) That we adopted the agenda as circulated. **Carried**

#### **Minutes**

**Motion 149/2006** Moved and Seconded (Donna Dawson/Paulette Phillips) That we approve the minutes of the regular meeting of November 7, 2006. **Carried**

**Motion 150/2006** Moved and Seconded (Richard Bott/Ralph Johnson) That we receive the executive minutes of November 21/06 for information noting that the paper work for Gerildine Smith had not been received. **Carried**

**Joys and Concerns:** Joys and concerns and various announcements were made.

#### **Correspondence:**

1. National Office: United Church calls on Canada to condemn middle east violence
2. Doug Goodwin - permission for Ann White to administer the sacraments
3. VST materials for distribution
4. Richard Day extending greetings

#### **Business Arising**

The advertising campaign that was approved in conjunction with Emerging Spirit is ready to run in the local papers. Members were asked to check the ad copy to ensure their church address was correct.

#### **Division and Committees**

##### Communication

Ross Dunning requested that new members and regular visitors indicate if they require a name tag. The web site is updated and seeing lots of activity. Pastoral charges were encouraged to update their sites or speak to Ross if they wish to start a web page.

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Ian Macdonald reported Hammond has deferred their request for help from Visioning until the New Year. The team is presently working with Willingdon Heights

Nominations

A request for a person to serve on the board of Fair Haven was made.

Children and Youth

Barb Tunnicliffe reported that "Incredible You", a retreat for children Ages 9 to 11 is planned for February 9 to 11. The Go Project youth event will be held Saturday January 13/07 with the location TBA. The Seattle Adventure has been postponed until spring. VST's Children in Church Series is scheduled for February 3/07.

Pastoral Relations Richard Bott reporting

**Motion 151/2006** Moved and Seconded (Mary Duncan/Ralph Johnson) That motion 129/2006 be lifted from the table. **Carried**

**Motion 129/2006** Terms of settlement for Charles Ahn **Defeated**

**Motion 152/2006** Moved and Seconded (Richard Bott/Donna Dawson) That Westminster Presbytery approve the settlement of the Rev. Charles Ahn(OM) to the full-time ministry position at Willingdon Heights Pastoral Charge, effective July 1,2006 under the following terms: annual salary of \$30,840 (thirty thousand eight hundred forty dollars), annual housing allowance \$22,440 (twenty two thousand four hundred forty dollars), basic telephone, annual financial support for study of \$1,200 (one thousand two hundred dollars), and B. C. Medical premiums. Three Weeks' (21 days') study leave within each pastoral year (July 1 to June 30), including Sundays; vacation of a least one month within each pastoral year; pastoral charge contributes \$1,000 (one thousand dollars) towards Moving Cost Pool for candidate in first settlement; that he will attend monthly Westminster Presbytery meeting; that he will attend the monthly Unified Board meeting for Willingdon Heights, specifically participate with the Faith Formation Committee and prepare written monthly Minister Report for this meeting; that he will attend annual congregation meeting to take place after regular Sunday worship, date determined by the Unified Board; organize and chair at least one Trustee meeting a year; yearly study leave and vacation must be taken within each pastoral year. Study leave time not taken cannot be carried over to the next year. Only one week of unused vacation time can be carried over to the next year. If that week is not used within that year it cannot be carried over again; other written reports for separate publications will be required. Three newsletters: Fall, Spring, Summer and a Christmas letter. Minister's final annual report is to be an overview and message of the work done during the fiscal year. The deadline for this report is set three weeks before the annual congregational meeting. A current police check has been seen by the appropriate bodies. All other terms as defined by the manual. **Carried**

**Motion 153/2006** Moved and Seconded (Richard Bott/Donna Dawson) That Westminster Presbytery approve the appointment of Gerildine Smith (Staff Associate) to the part time (16 hours/week) staff associate position at Trinity United Church (Port Coquitlam effective August 28, 2006 to December 31, 2006 under the following terms: monthly salary of \$1,099.15 (one thousand ninety nine dollars and fifteen cents), monthly housing of \$672 (six hundred seventy two dollars) monthly telephone of \$10.60 (ten dollars and sixty cents), monthly financial support for study of \$56 (fifty six dollars) and all other terms of the manual pending receipt (if necessary) of a current police records check. **Carried**

**Motion 154/2006** Moved and Seconded (Richard Bott/Donna Dawson) That Westminster Presbytery approve the appointment of Gerildine Smith (Staff Associate) to the part time (26 hours/week) staff associate position at Trinity United Church (Port Coquitlam effective January 1,2007 - August 1, 2007 under the following terms: monthly salary of \$1,825.41 (one thousand eight hundred twenty five dollars and forty one cents), monthly housing of \$1,115.40 (one thousand one hundred fifteen dollars and forty cents) monthly telephone of \$10.60 (ten dollars and sixty cents), monthly financial support for study of \$65 (sixty five dollars) and all other terms of the manual. **Carried**

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Pastoral Relations (cont'd)

**Motion 155/2006** Moved and seconded (Richard Bott/Donna Dawson) That Westminster Presbytery approve the Joint Needs Assessment Report of the Como Lake Pastoral Charge. **Carried**

**Motion 156/2006** Moved and seconded (Richard Bott/Donna Dawson) That Westminster Presbytery declare a vacancy for a full-time ordained minister at the Como Lake Pastoral Charge effective June 2, 2007. **Carried**

**Motion 157/2006** Moved and seconded (Richard Bott/Donna Dawson) That Westminster Presbytery approve the disbanding of the Joint Needs Assessment Committee and the formation of a Joint Search Committee at the Como Lake Pastoral Charge. **Carried**

A ministry personnel appointee is required for Como Lake's Joint Search Committee.

**Motion 158/2006** Moved and seconded (Richard Bott/Donna Dawson) That Westminster Presbytery accept the updated Joint Needs Assessment report of Shiloh-sixth Avenue pastoral charge. **Carried**

Barb Tunnicliffe and Ian Macdonald gave some details from the work that has been done and the audits that were conducted at Shiloh-sixth Avenue. The main concern is that the pastoral charge must cut back 30% in order to sustain their ministry.

**Motion 159/2006** Moved and seconded (Richard Bott/Donna Dawson) That Westminster Presbytery approve the reduction in time of the Children and Youth Staff Associate position from 1.0 FTE to 0.5 FTE; and the Community Staff Associate position from .75 FTE to 0.5 FTE effective 90 days from December 5, 2006. **Carried**

Oversight no report

Education and Students

Tim Lissimore reported that Christmas cards with cheques will be sent to the students. He encouraged us to remember the students who are associated with the various pastoral charges. The committee will meet the second week of January.

Women's ministry Network

Sandra Dunning, UCW National President reported on behalf of Marian Elliott that Westminster Presbyterial is quiet at the moment but local bazaars, community dinners and support to 1st United is keeping the women busy. The 45th anniversary of UCW will be celebrated July 23-27, 2007 at Corner Brook Newfoundland. The theme is We are One from Sea to Sea. A special feature will be Girl Talk for ages 13 - 19. A Journey of Joy camping caravan trip will be led by Ross and Sandra Dunning. Sandra concluded with wishes of hope, joy peace and love for the Advent season.

Stewardship

Brenda Faust reported that the *United in Love* publication has been sent to all pastoral charges. This focuses on projects suitable for Advent and Lent. In the New Year Stewardship success stories will be shared. Brenda concluded her report with a prayer from Bill Steadman's letter.

Treasurer no report

Outreach

Kimiko Karpoff reported that bulletin inserts are available for The Hospitality Project at Shiloh-Sixth Avenue.

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Chaplaincy

Lois Brown informed the court that building plans have been approved and a permit issued for the work on Ellesmere's space at SFU. Members of the pastoral charge will sing carols at the lighting of the building on December 14th. Call Lois for details.

**New Business**

Long Range Planning

In coming chair Mary Duncan has formed a committee consisting of herself, Jean MacLeod and Richard Bott to further the work begun by current chair Jean on refining the format of the presbytery meetings.

Government Cut Backs

Bethan Theunissen encouraged presbyters to contact politicians regarding the cut backs for financial programs that support homelessness for example the SCPI grant which Shiloh-Sixth Avenue applies for.

**Emerging Spirit**

Scott Turnbrook led us in a table group discussion on the ad campaign for Emerging Spirit. Sue Kellas took notes and these will be attached to the minutes.

**Order of the Day**

**Motion 160/2006** Move and seconded (Carole Finch/Tim Lissimore) That we extend the order of the day.

**Carried**

**Worship**

Tim Lissimore and Jean MacLeod led us in a meaningful worship on an Advent theme.

**Adjournment** Tim Lissimore moved adjournment at 9:10 p.m.

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Chair

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Secretary

**Executive meeting Tuesday January 16, 2007 at Deer Lake United - 1:00 pm**

**Next regular meeting February 6, 2007 - Como Lake United Church**