

Westminster Presbytery **Executive Meeting Held At Eagle Ridge United Church Tuesday April 22, 2008**

Present: Mary Duncan, Sue Kellas, Ian Macdonald, Carole Finch, Jean Macleod, Brenda Faust, Barb Tunncliffe, Tim Lissimore, Donna Dawson, Bruce Cowburn

Regrets: Richard Bott, Fred Nienaber

Quorum present

Chairperson: Mary Duncan

Secretary: Sue Kellas

Authority: The executive meeting of Westminster Presbytery of the United Church of Canada was convened by Mary Duncan at Eagle Ridge United Church at 12:40 pm on April 22, 2008.

Joys and Sorrows were shared.

Scripture and Prayer

Tim Lissimore led worship with an Earth Day Theme. We had Communion.

Agenda:

Motion 74/2008 Moved & seconded (Carole Finch/Brenda Faust) That we adopt the agenda as amended. **Carried**

Minutes

Motion 75/2008 Move and seconded (Donna Dawson/Carole Finch) That we adopt the minutes of the executive meetings held March 18 and 31 and April 1 and 18, 2008. **Carried**

Motion 76/2008 Moved and seconded (Jean Macleod/Tim Lissimore) That we receive the minutes of the regular presbytery meeting held April 1, 2008 for information. **Carried**

Correspondence

1. General Council Directors' and Officers' Liability Insurance application - Executive
2. Fellowship Magazine - Education and Students
3. Kim Horwood - regrets for B. C. Conference Annual Meeting
4. Doug Throop re meal at Ellesmere - Executive
5. Treena Duncan re mediation process with Queens Avenue United Church - Executive
6. General Council - UC congregations encouraged to go green - file
7. Moderators' Message re organ donors - file
8. Brenda Wolff - Marriage Registers, what is required and what they look like - Oversight
9. West Burnaby United Church - congregational appointment for Jacinto (Brian) Baybay - Executive
10. West Burnaby United Church - appointment for Perry Richard Newbury - Executive
11. Fair Haven Homes, appointment of Presbytery representative to Board - action
12. Fair Haven Homes, request for funds to maintain fish tanks - action

Action on Correspondence

The secretary is to contact Doug Throop and indicate that the presbytery would accept the offer of a cold plate dinner at 5:30 pm prior to the May 6/08 meeting at Ellesmere United Church.

The secretary was instructed to write a letter to Fair Haven Homes indicating that no funding is available to help with fish tank maintenance.

Treasurer Bruce Cowburn will complete and mail the Liability Insurance application.

Motion 77/2008 Moved and seconded (Carole Finch/Ian Macdonald) That Georgia Runcie be made a member at large of Westminster Presbytery. **Carried**

Motion 78/2008 Moved and seconded (Carole Finch/Bruce Cowburn) That Georgia Runcie be appointed as Westminster Presbytery's representative to the Board of Fair Haven Homes. **Carried**

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Business arising from minutes

September Presbytery Meeting

Mary Duncan has booked Bowen Lodge for September 4 to 6, 2008. It was suggested that Thursday be used for discussions about budget, structure and anything else that may be deemed necessary with recommendations coming to the full meeting on Friday and Saturday.

Ellesmere Financial Situation

Bruce Cowburn will have the report for Ellesmere's books available for the regular presbytery meeting.

Queens Avenue

Richard Bott is preparing a letter of agreement about a mediation process between Queens Avenue United Church and Westminster Presbytery.

Jean Macleod assumed the chair.

Task Group on Budgeting

Jean Macleod presented the preliminary report from the task group that is looking at a mission driven budget.

Mary Duncan resumed as chair.

Review of Presbytery's Financial Records

Mary Duncan will contact a person to conduct the review of presbytery's 2007 books.

Guidelines for the Mediation Commission

Motion 78/2008 Moved and seconded (Jean Macleod/Barb Tunnicliffe) That the Executive move into the committee of the whole to formulate some guidelines for the mediation with Queens Avenue United Church.
Carried

Motion 79/2008 Moved and seconded (Tim Lissimore/Barb Tunnicliffe) That the Executive move out of the committee of the whole.
Carried

Reports

Pastoral Relations

Appointment forms for Perry Richard Newbury, West Burnaby United Church will be returned to the pastoral charge via Barb Tunnicliffe for clarification around telephone allowance and B. C. Medical premiums.

Motion 80/2008 Moved and seconded (Ian Macdonald/Barb Tunnicliffe) That Westminster Presbytery receive for information the congregational appointment of Jacinto (Brian) Baybay as lay supply, 14 hours per week from April 14, 2008 until September 14, 2008.
Carried

Nominations

Jean Macleod reported that Carol Cox and Ruth Stebbing have accepted the nomination to co-chair of Education and Students Division. Dave Anderson has accepted the nomination as Chair of Presbytery. Sue Kellas will continue as secretary.

Treasurer's Report

Bruce Cowburn reported that the 2007 books are almost complete and ready to be reviewed. A statement for March 2008 was distributed (Appendix A). Information about our investment with the United Church Foundation is available on the Presbytery Web site.

Motion 81/2008 Moved and seconded (Bruce Cowburn/Tim Lissimore) That Mary Duncan be removed as signing authority on the presbytery account effective June 30, 2008
Carried

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Treasurer's Report (Cont'd)

Motion 82/2008 Moved and seconded (Bruce Cowburn/Ian Macdonald) That Dave Anderson be added as signing authority effective July 1, 2008 **Carried**

Education and Students

Tim Lissimore reported that there are some new candidates for ministry coming up and also a new admissions person. A gift will be purchased for our Ordinand. Leenane Shiels will be covenanted at Shiloh-Sixth Avenue and Jean Macleod agreed to represent presbytery.

Oversight

Donna Dawson will realign our cluster groups for oversight visits and present a new rooster at the May meeting. Pastoral Charges are reminded that they must complete both a B. C. Government and a United Church Marriage Register.

Visioning

Ian Macdonald reported that presbytery is still meeting with East Burnaby regarding their closure in June.

Children and Youth

Barb Tunnicliffe asked that applications for Youth at Conference be sent to her, not to Conference. A job description and an advertisement for the presbytery Children, Youth and Young Adult Coordinator contract position are being drafted. Jenna Wray and Carol Cox have agreed to sit on an interview panel.

Motion 83/2008 Moved and seconded (Ian Macdonald/Carole Finch) That Fred Nienaber be asked to serve on the interview team for the Youth Coordinator position. **Carried**

Expenses for the youth trip to Cuba in August are higher than expected and all fund raising events have not been completed. Airlines tickets must be purchased soon and a request for a loan from Presbytery was discussed. The request was denied.

New Business

Capital Improvement Grant Application

A grant application from Deer Lake United for roof repairs will be reviewed by Brenda Faust, Home Missions and then presented at the May meeting.

Pastoral Relations Work

It was agreed to discuss how presbytery accomplishes its work in the area of pastoral relations at the September meeting of presbytery.

Worship at next executive meeting

Jean Macleod will do the worship at the May 20/08 executive meeting.

Adjournment: The meeting adjourned at 3:10 p.m. and a closing prayer was led by Tim Lissimore.

Chair

Secretary

**Next Regular Meeting Tuesday May 6, 2008 5:30 pm Dinner
Ellesmere United Church
Unit 60 8960 University High Street 778 782-8474**

**Next Executive Meeting, Tuesday May 20, 2008
Eagle Ridge United Church, gathering at noon, meeting at 12:30 pm
Or at the call of the chair**